

## Job description

<b>Job title:</b>	Admiral Nurse, Young Onset Dementia
<b>Team:</b>	Consultant Admiral Nurse Young Onset Team
<b>Location:</b>	Remote (some travel with overnight stays)
<b>Hours of work:</b>	37.5 hours
<b>Contract:</b>	Permanent, full-time
<b>Benefits include:</b>	33 days (plus eight bank holidays) 8% employer pension contribution (Aviva) or access to continue NHS Pension Enhanced maternity, paternity, adoption, and shared parental pay Free health cashback plan Free employee assistance programme Learning and development commitment to staff Health and wellbeing commitment to staff
<b>Reporting to:</b>	Consultant Admiral Nurse for Young Onset Dementia
<b>Direct report/s:</b>	N/A

## Background

Today, dementia is the leading cause of death in the UK. By 2025, more than one million people in the UK will be living with this often devastating condition. Millions of us will know someone living with dementia. Many will be directly affected it – as the incredibly difficult role of carer often falls to friends and family members.

Dementia UK is a values driven charity, providing specialist dementia support and advice for families through our Admiral Nurse service. Our nurses help people living with dementia stay independent for longer and support the people caring for them so that they will have the strength to cope with the bad days, and the energy to enjoy the good days.

We value our people so it's important for us to create a working environment that looks after our workforce, enabling everyone to achieve their full potential. You will become part of a diverse and dedicated team, working in an environment where you can collaborate, be respected and thrive.

## **Purpose of job**

This post has been developed to work alongside the national Consultant Admiral Nurse for Young Onset to provide direct clinical support to families affected by Young Onset dementia.

This is a clinical nursing role offering expert clinical advice and support to families facing Young Onset dementia via telephone and online methods. Referrals are directed via the Helpline and Clinics where initial support and information will be provided. If the need for further support is identified, a referral can be made to the Consultant Admiral Nurse Young Onset Dementia Team.

The role will support the Consultant Admiral Nurse in other aspects of the Team's objectives by providing education to other professionals and families affected by Young Onset dementia, contributing to national nursing research and bolstering the evidence base for Young Onset Dementia.

The post will allow for the Young Onset Dementia UK strategy to develop which includes the introduction of a Young Onset Dementia clinic service, post diagnostic educational packages and the formation of a national Community of Practice.

This post is a unique and rare opportunity for an exceptional nurse with a passion for improving the care and support for families and those living with Young Onset dementia on a national level.

## **Key accountabilities and responsibilities**

### **1. Advanced clinical practice**

- Provide high quality nursing advice, using a range of evidence-based interventions using the Admiral Nurse Assessment Framework to support the care of people and families living with Young Onset dementia
- Act as a senior practitioner demonstrating specialist knowledge and skill including the integration of research evidence into practice by expert clinical reasoning and decision making
- Demonstrate complex clinical decision making in relation to care, risk identification and management, and provide support and guidance to people and families living with young onset dementia.

- Access relevant clinical supervision and participate in reflective practice. Facilitate practice action learning set type group supervision for other Admiral Nurses.
- Work in a way that promotes relationship and family-centred approaches to care, which meet the physical and mental health needs of people and families living with Young Onset dementia.
- Practice at all times within the legal and ethical framework set out by the NMC code of professional conduct and other relevant legislation such as the Mental Capacity Act, Mental Health Act and Safeguarding procedures
- Work closely with the Consultant Admiral Nurse for Young Onset dementia in managing referrals into the service.

## **2. Practice development and education**

- Work alongside the Consultant Admiral Nurse for Young Onset dementia in the delivery of training and education about Young Onset dementia, for Admiral Nurses and other professional groups as required.
- To liaise with the Admiral Nurse Dementia Helpline and Clinics in responding to referrals and offer advice/ support as required regarding Young Onset dementia.
- To offer support and advice to Admiral Nurses across other organisations regarding the care and management of families affected by Young Onset dementia.
- To support the Consultant Admiral Nurse for Young Onset dementia in responding to enquiries from external professionals/organisations regarding Young Onset dementia.
- To work alongside both Dementia UK and the Young Dementia Network in raising awareness of Young Onset dementia and highlighting the needs of families.
- To work with the Consultant Admiral Nurse for Young Onset dementia in evaluating and further developing clinical interventions for families affected by Young Onset dementia.
- To participate in and/or lead conferences, seminars and workshops, maintaining and contributing to higher level educational programmes in dementia care, disseminating Admiral nursing work, promoting best practice in dementia care.

### **3. Evaluation and audit**

- Collect and review quantitative and qualitative data to evaluate and audit clinical activity
- Interpret and use data to make innovative recommendations for service improvement and development.
- Maintain clinical records using COMPASS and provide verbal and written feedback appropriately and as required.
- Ensure own data is recorded, relevant, accurate, complete and captured in a timely manner.
- Be fully aware of and comply with the Data Protection Act (1998) and Caldicott Principles in relation to protecting the confidentiality of patient and service-user information.
- Interpret and use data to make innovative recommendations for service improvement and development.

### **4. Professional & Compliance**

- Ensure all nursing practice is carried out in accordance with the agreed policies and procedures of Dementia UK and the NMC Code 2015.
- To attend and actively participate in practice development days, clinical supervision, and continuing professional development, including the Admiral Nurse Competency Module and the Admiral Nurse Forum, as supported by Dementia UK.
- To develop own competence through use of the Admiral Nurse Competency Framework and portfolio development.
- To maintain professional registration in line with NMC guidance, including revalidation.
- Ensure own (and others) compliance with clinical governance requirements.
- Participate in clinical supervision/mentoring/appraisals when required.
- Maintain up-to-date knowledge of evidence-based recommendations on supporting people with Young Onset dementia and their carers/families.



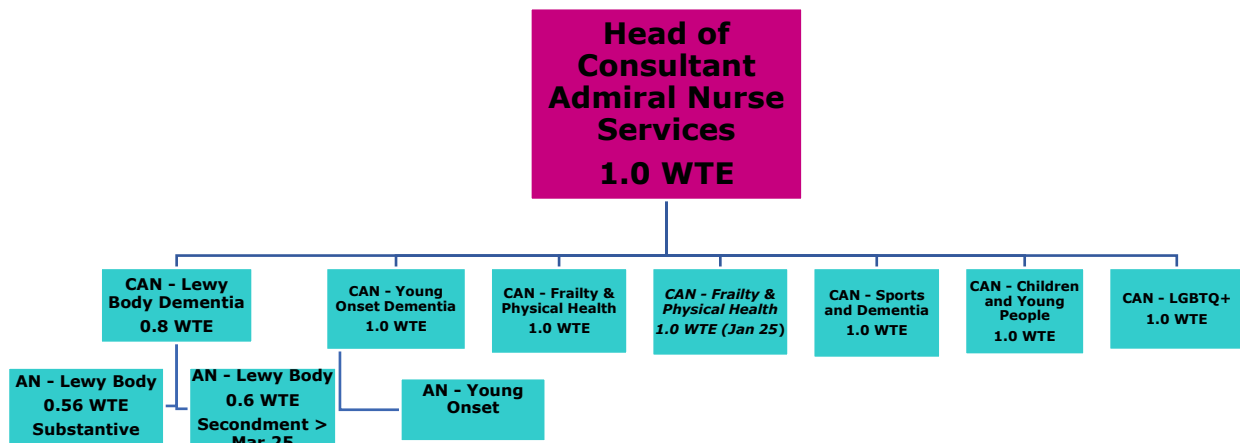
- Be aware of current research related to dementia treatments/interventions and support for people with Young Onset dementia.
- Where safeguarding concerns are present, the post holder will make appropriate and timely completion as per duty of care.
- Ensure that records are up to date and maintained and stored appropriately in line with local and national guidance.
- Uphold and demonstrate high professional standards at all times.

## **General**

- a) Actively promote the core values of Dementia UK whilst working towards achieving the strategic objectives of the charity.
- b) Have a strong working knowledge of Dementia UK's vision, mission and impact.
- c) To undertake all duties in line with the Dementia UKs policies, procedures and regulations ensuring that the work undertaken actively promotes equality, diversity and non-discrimination.
- d) Undertake any other duties related to the job purpose and which may necessary, as required.

This job description is not exhaustive and is subject to change in accordance with business need.

## Team structure



## Person specification

Essential Qualifications, knowledge, skills, and experience			
Criteria	Application	Test	Interview
Registered Nurse – RGN, RMN, RNLN	X		
Educated to, or working towards degree level in a health and social care subject or equivalent qualification or experience	X		
Extensive clinical experience of working within the field of dementia, with demonstrable skills in working with people and families living with Young Onset dementia.	X		X
Expert skills in the area of Young Onset dementia care in dementia (comprehensive assessment, care planning and support)	X		X

Understanding of the evidence base and research in Young Onset dementia	X		X
Evidence of advanced communication skills - and a willingness to discuss and negotiate issues and ideas	X		
Excellent IT literacy	X		X
Understanding of therapeutic interventions which meet the needs of families affected by Young Onset dementia	X		X
Demonstrate mentoring and problem-solving skills	X		X
Ability to work as part of a team and autonomously and the ability to work with internal and external stakeholders	X		X
Ability to translate theory into clinical practice outcomes and evidence	X		X
Experience of providing clinical supervision	X		X

<b>Desirable Qualifications, knowledge, skills, and experience</b>		
<b>Criteria</b>	<b>Application</b>	<b>Interview</b>
Leadership Qualification	X	
Evidence of workforce development	X	X
Experience of developing and managing projects	X	X
Experience/understanding of evaluation or audit	X	X
Admiral Nurse	X	
Evidence of recent continuing professional development	X	

Relevant teaching qualification / presentation and teaching skills	X	
Knowledge of relevant national policy and practice initiatives	X	X
Leadership ability and experience	X	X
Knowledge and interest in research methods and methodologies	X	X

<b>Personal attributes</b>		
<b>Criteria</b>	<b>Application</b>	<b>Interview</b>
Excellent communication and interpersonal skills		X
High level of credibility as a nurse and leader	X	X
Calm under pressure with an ability to work in a dynamic environment, dealing with conflicting priorities		X
Excellent Team-working skills	X	X
Highly organised with excellent planning skills	X	X
Able to build and maintain relationships	X	X
A highly motivated self-starter, able to work autonomously with minimum supervision		X
Ability and willingness to travel on behalf of the Charity, including overnight stays as required		X
Ability to support families with respect and dignity, adopting a culturally sensitive approach which considers the needs of the whole person		X
Presence and confidence to act as an ambassador for Admiral Nursing and Dementia UK		X

### **Our values**

Compassion  
Collaboration  
Integrity  
Ambition